**Leonard Wafer**

**Janitor/ Maintenance-Oakland,CA**

**Leonardwafer40@gmail.com**

**(510) 827-9229**

Experienced maintenance/ janitorial worker with excellent people skills, strong ability to perform variety environmental cleaning services and helping with training and development. Very hands-on person with outstanding supervisor skills, reliable and organized. I have the ability and desire to be detailed oriented and hardworking. CORE QUALIFICATIONS Operate & clean equipment General supervision & training Deep clean & sanitize rooms Ordering stock Vacuum & clean carpet Completing paperwork Collect & dispose garbage Handling complaints Authorized to work in the US for any employer

**WORK EXPERIENCE**

**Janitor/ Maintenance**

**CLYDE DOUGLAS JANITORIAL SERVICE**

**San Leandro, CA - February 2001 to Present.**

My responsibilities is to clean furniture, equipment. Strip, clean, and polish floors. Collect and dispose of trash. Operate cleaning equipment. Deep clean and sanitize offices/bathrooms. Clean up floods and spills of all kinds. I also supervise others and assign areas to be maintained.

**Receiving Team Leader**

**WALMART - Tracy, CA.**

**November 1998 to January 2001**

As a team leader my duties was to help with training and development skills. Completing paperwork, ordering stock. Handling complaints and reporting to senior level management. At times I had to help with organizing promotional events and supervise shipping and receiving.

**SKILLS**

Warehousing.

Housekeeping.

Shipping & Receiving.